

Dean (signature)

****This 1	form	MUST	be t	yped.***

1. Type of Course:	
2. Subject: Course Number:	
3. Full Title of Topic:	
4. Short Title of Topic (maximum of 30 characters including spaces):	
5. Prerequisites	
6. Credit Hours:	
7. Semester: Year:	
8. Course Attribute (required for special topics sections that meet specific program requirement): _	< Click for list of attributes
9. Instructor's Name:	_
10. Course Description:	
 Course Syllabus: <u>Attach to this form.</u> Syllabus required for first-time course titles, new instructor 	s for course title, or substantial changes to course unde
listed title. Syllabus must conform to University requirements.	
Department Chair (signature)	Date
APPC or GASP Chair (signature) (Required only for new titles or substantial changes to course)	Date

Note: After the third offering of the same topic, a department must either justify why the topic should be offered again or submit a proposal to make the topic into a regular course. This does not apply to literary genre and literary themes.

Date